

**Air Affairs Australia Pty Ltd**

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Line Pilot



INFORMATION FOR APPLICANTS

The Company

Air Affairs Australia is a highly motivated and well-equipped engineering-based company providing equipment and services to Defence Forces, major government departments and multinational companies. Air Affairs Australia is the OEM for several products including the MTR-101 Reeling Machine, Airpod 101, Underwing Stores Rack, Ground Support Equipment, Phoenix Jet Target Drone and Aerial Tow Targets.

Air Affairs own and operate a fleet of special mission Learjet 35A / 36A aircraft and a special mission King Air B200T, together with a range of target drone systems. We

regularly operate the Learjets and King Air, internationally for target towing and aerial scanning and photography.

Air Affairs Australia was established in 1995 and is 100% Australian owned and operated. The company operates from a purpose built facility at the Albatross Aviation Technology Park on the outskirts of Nowra NSW.

The Air Affairs team is experienced in dealing with international customers and suppliers importing and exporting regularly to these companies, the company is ISO 9001:2008 accredited and Defence security cleared.

Air Affairs Australia is an Equal Opportunity employer.

The Position

Aerial line scanning survey pilots, to conduct fire mapping operation in support of State Government fire authorities.

Air Affairs Australia is seeking applications from suitably qualified personnel to fill the positions of line pilots based in Nowra NSW.

Suitable applicants will be well motivated and be able to work in a small team environment with the ability to manage operations whilst deployed away from home base.

The task will be a mix of Learjet 35 and King Air 200 aircraft. Initial employment will be on one type only but the long term plan is all pilots will be dual qualified. There may be some limited co-pilot only Learjet positions but as a King Air command would soon be expected the employment minimums are the same. We have kept the minimums as low as possible. It would be expected that you would well exceed them in at least some areas.

The **MANDATORY** requirements for the position are:

- Right to Work in Australia (Please provide evidence)
- Australian CPL with Multi Crew Cooperation training or exemption
- CASA Class 1 medical certificate
- Multi-Engine instrument rating
- 1500 hours PIC
- Australian Drivers licence

- Willingness and ability to work shift work

Other **DESIRABLE** qualifications:

- Aerial survey experience
- Five years commercial experience / 3000 hours total time
- LR31/35/36 Type rating (100 hours) or
- Beechcraft King Air experience (100 hours)
- Hold a current Australian ATPL or completed all subjects.**
- Hold a current Aviation Security Identification Card (ASIC)
- GNSS RNAV approach qualification and experience
- Hold or have the ability to obtain a valid Australian passport (*Foreign nationals with exceptional qualifications AND Right to work in Australia will be considered on a case by case basis*)
- Target towing experience

There are both full time and contract positions available offering above award wages.

*** We are aware that under new part 61 ATPLs are difficult to acquire. Holding the minimum experience, an IR and all subjects is adequate. We will soon have ability to issue upgrading Learjet captains an ATPL in house.*

The Location

HMAS Albatross, near Nowra on the NSW South Coast. It is an area of outstanding natural beauty. The pristine beaches, spectacular wilderness areas and picturesque country villages makes it a popular tourist destination, particularly during the summer months.

Air Affairs Australia provides a suitable house for aircrew. A modest rental contribution will be required from those who avail themselves of this house.

- It is required that pilots live within a 30-minute commute from base
- During the fire season, overnight and two-week deployments may be required

Guidelines for submitting

Your Application

Your application is the first step towards securing an interview. It should include:

- A brief covering letter
- Completed **“Qualification and experience summary”** Template attached as a standalone PDF
- Resume, including the names of two (2) professional referees
- Detailed summary of flying experience
- Statement of claims against the selection criteria
- Copy of up-to-date Flight Crew Licence ** Both Part 61 and older part 5 if you have them. All 20 pages of the part 61 licence please not just first few.
- Copy of Medical Certificate **
- Include any “little extra” that you may bring to the table: i.e. computing skills, document writing graphics creation, technical drawing etc.

*** Please note these documents must include your signature, name and ARN number. Ideally, they should be scanned PDF combined into one file orientated upright when opened.*

Resume or Curriculum Vitae

Your resume or curriculum vitae is an important part of your application and should provide the following information:

- Full name
- Passport-style photograph (this assists us in identifying you at first meeting)
- Address - current residential. In this era of email, we don't need your mailing address
- Home and work telephone numbers (including area codes)
- Email address (this will be the primary means of contact with you)
- Residency status (copies of work VISA will be required if not an Australian citizen)
- Driver's licence

- List of academic and/or professional education/training
- Employment History, including:
 - a. Date of employment (month/year)
 - b. Name of employer
 - c. Title of position held/performed
 - d. Brief and concise description of your duties and major achievements
 - e. Include equipment type
- Academic and employment history
 - a. Best written in reverse chronological order, i.e. most recent to training/education
 - b. Please account for all time and jobs since leaving school
- Include memberships of professional organisations and year of joining
- Professional Referees
 - a. Include the name, role, address, telephone/fax numbers, email address of people willing to provide information about you in support of your application
 - b. Please obtain their permission before you nominate them and advise them of the selection criteria for the position

Closing date

ASAP. 2018 – 2019 Season closing date 15 June 2018.

National Police Check

Any offer of employment would be subject to a successful national police check.

Drug and Alcohol Testing

For the safety of you, your colleagues and our customers, you agree that you will be bound by and comply with Air Affairs Australia's requirements in relation to drug and alcohol testing as set out in the company documents:

Pre-employment medical

A medical may be requested prior to commencing employment.

File naming conventions.

Use your ARN as prefix then your surname followed by other descriptive data.

i.e. 123456 Smith application 2011.doc

Files should be a single PDF file or if not possible in MS word or Rich text format.
(Please don't send less common file types)

Images should be upright. Please keep files sizes down by scanning at no more than 200 dpi.

Put your cover letter in the body of email but also send as part of attached files.

Presentation of Application

- Use A4 page size.
- Avoid using abbreviations.
- Do **not** send original documents. Retain a copy of your application for your reference
- Have your documents typed and carefully proof read.
- Make sure you have included all requested material.

Submission of Application

Applications are to be marked “**NAFC Pilot Recruitment.**”

Please submit via email as a first preference:

By Email at: chiefpilot@airaffairs.com.au

If Email not possible then post or fax:

By Post:

Air Affairs Australia

Attn: Pilot Recruitment

P.O. Box 3089, North Nowra 2541 NSW

By Fax:

(02) 4423 1233

Interview Process

- You will be contacted if you have been short listed for an interview to advise you of an interview time
- The selection process will take place at the Air Affairs Australia at the Albatross Aviation Technology Park Nowra NSW, or another agreed venue if required
- There may be a simulator assessment
- You will be required to present your licence and **all log books** at the interview
- Also bring any other supporting documentation that may be relevant

Stakeholder Information

Air Affairs Australia

www.airaffairs.com.au

The Shoalhaven / Nowra Area

<http://www.shoalhaven.nsw.gov.au/>

<http://www.southcoast.com.au/shoalhaven/>

HMAS Albatross

<http://www.navy.gov.au/establishments/hmas-albatross/>

The National Aerial Firefighting Centre (NAFC) was formed by the Australian States and Territories in July 2003 to provide a cooperative national arrangement for combating bushfires. It achieves this by facilitating the coordination and procurement of a fleet of highly specialised firefighting aircraft that are readily available for use by State and Territory emergency service and land management agencies across Australia. www.nafc.org.au

Member States:

NSW: rfs.nsw.gov.au/

Victoria: cfa.vic.gov.au/

delwp.vic.gov.au/

